

## **Village of Dorchester Finance Committee Meeting**

**Date: Wednesday, October 7, 2020 6:30 pm**

**Municipal Building, 250 Parkside Drive, Dorchester WI**

### **Minutes:**

1. Meeting was called to order at 6:30pm.
2. Present were Trustee Schauer, Trustee Lageman and Trustee Klemetson.
3. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to accept the financial activity for September, 2020. Motion carried 3-0.
4. Discussion on 2021 Budget – go with the same budget as last year and to put the office copier on the agenda for November to approve purchase, if money is available in 2020 budget.
5. Motion was made by Trustee Klemetson, seconded by Trustee Lageman to adjourn. Motion carried. Meeting adjourn at 6:45pm.

## **VILLAGE OF DORCHESTER BOARD MEETING**

**DATE: Wednesday, October 7, 2020 7:00 pm**

**Municipal Building, 250 Parkside Drive, Dorchester WI**

### **Minutes:**

1. Meeting was called to order by President Schwoch at 7:00pm.
2. Pledge of Allegiance was said.
3. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Klemetson, Trustee Lageman, Trustee Klimpke, and Trustee Goldschmidt. Also present were Deputy Clerk/Treasurer Christie Erikson, Public Works Supervisor Clint Penney, Water/Sewer Manager Rick Golz, Village Attorney Bonnie Wachsmuth, Police Committee Chairperson Linda Baumann, Clark County Sheriff Scott Haines, Residents: Connie Decker, Renee Staab, Chris Christophersen, Terry Recore and Jim Maurina. And Kevin O'Brien – TP Printing.
4. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve the agenda. Motion carried 7-0.
5. Public Input. *Persons wishing to speak to the Village Board will be granted five minutes to express their concerns. No formal action will be taken by the Village Board on concerns expressed at this time. If the matter is on this agenda for consideration, action may be taken during the meeting. If it does not appear on this agenda, the matter may be referred to a committee for consideration and brought back to the Village Board at a future date.* Connie Decker spoke about the corner lot. They received \$2,500 from the Dorchester Foundation Fund. Monies were used to purchase items for the lot. They will be purchasing solar Christmas lights also with the money given and use the remaining monies for upkeep next year. They had also received other donations. She thanked the Public Works crew for their help and to the people whom donated towards the project. Terry Recore talked about being charged for water and sewer without it being set up.
6. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve minutes of the September 2, 2020, Board Meeting. Motion carried 7-0.
7. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve minutes of the September 14, 2020 Special Board Meeting. Motion carried 7-0.

8. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve September, 2020 Audit Report, and receive October, 2020 Audit Report from Clerk-Treasurer. Motion carried 7-0.
9. Water/Sewer manager Rick Golz stated that not much going on with water. Sewer they are doing a pilot study.
10. Public Works Supervisor Clint Penney stated that they will be replacing the cab on the Sterling, sweeping roads, fixing and replacing hydrants, getting ready for Village Wide Clean Up Days, work on lawn at new Clerk/Treasurer's office, lower man holes and install new lights at the Memorial Hall.
11. Deputy Clerk/Treasurer stated that Clerk/Treasurer Michelle Dunn has resigned and her last day is October 9, 2020.
12. Zoning: Building Permits Update – Randy Younker from Randy's Body Shop: concrete apron in front of shop.
13. Discussion about curbside pick-up of leaves for Dorchester residents – Trustee Klimpke had received some calls from elderly residents wondering about leaf pick up. President Schwoch stated that we don't have the man power like some of the other Municipalities that offer that service and that is the reason why we don't provide that service.
14. Discussion on payroll services for Dorchester Park Corporation & Dorchester Cemetery – Attorney Bonnie Wachsmuth stated that against account standards to keep doing payroll for the Park and Cemetery. Jim Maurina spoke on behalf of the Cemetery. Motion was made by Trustee Klimpke, seconded by Trustee Carter to have Trustee Klimpke investigate along with the Cemetery Board the cost of getting a payroll service for them and the Village will donate money to the Cemetery to offset the cost. Information is to brought back to November Board Meeting. Motion carried 7-0. Motion was made by Trustee Goldschmidt, seconded by Trustee Klimpke to cutoff payroll services to the Dorchester Park Corporation by December 31, 2020 and also provide a donation to offset new payroll service cost. Motion carried 1-6.
15. Motion was made by Trustee Schauer, seconded by Trustee Lageman to have Village Attorney Bonnie Wachsmuth work with Clark County's Attorney to revise Clark County Sheriff's Department temporary contract for Village of Dorchester Police Services and have it done for November Board Meeting. Also include in contract- not to exceed \$4,000 a month for services. Motion carried 7-0.
16. Motion was made by Trustee Goldschmidt, seconded by Trustee Klimpke to go with CLAconnect for 2019 audit and future audits. Motion carried 7-0.
17. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to repeal Ordinance 165A – Residency Requirement for Village Employees. Motion carried 7-0.
18. Discussion and possible action to advertise with K99 on Village Clean-up Days. No action was taken.
19. Motion was made by Trustee Schauer, seconded by Trustee Lageman to allow Trick or Treating in the Village of Dorchester on Saturday, October 31 from 5-7pm. Motion carried 7-0.
20. Discussion and possible actions on Public Works, Village Buildings & Utilities Committee Recommendations:
  - a. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to have Clint Penney get a quote to have Village of Dorchester Buildings rekeyed. Motion carried 7-0.
  - b. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to update Village Hall Rental Agreement and rental fees. Motion carried 7-0.

- c. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to have all Memorial Hall rental inquiries, communications, and rental agreements and payments to go through Jenny Halopka (Lessee) only. Motion carried 7-0.
21. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve the Police Committee Recommendation to end yearly subscription to Lexipol. Motion carried 7-0.
22. Motion was made by Trustee Klimpke, seconded by Trustee Schauer not to offer Wisconsin Retirement System (WRS) to Village Employees. Motion carried 7-0
23. Discussion & possible action on Central Fire & EMS district proposed Budget. Tabled until we receive only Village of Dorchester's cost.
24. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve the Library Budget. Motion carried 7-0.
25. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to re-advertise for bids to fulfill raze order in regards to property at 128 S 2<sup>nd</sup> Street and bill the property owner for incurred costs. Motion carried 7-0.
26. Motion was made by Trustee Schauer, seconded by Trustee Klimpke, to have Village Attorney Bonnie Wachsmuth go through the current Employee Handbook and fix the many problems within the handbook. Motion carried 7-0.
27. Closed Session Per Section 19.85 (1) (C) Wisc. Stats. Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, **specifically to discuss rehiring of Brooke Bruesewitz to complete 2021 Budget, and specifically to discuss wages and compensation for Deputy Clerk, Christie Erikson.**
28. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to invite non-committee member, Deputy Clerk/Treasurer Christie Erikson, whose presence was necessary for the business at hand during closed session. Motion carried 7-0.
29. Motion was made by Trustee Schauer, seconded by Trustee Lageman to go into Closed Session. Motion carried 7-0.

#### **CLOSED SESSION**

30. The Board reconvene into open session and announced that they will re-hire Brooke Bruesewitz to do the 2021 Budget for \$30 per hour and give Deputy Christie Erikson a raise of \$.75.
31. Discussion and possible action on Clerk Office Hours. - Tabled
32. Motion was made by Trustee Schauer, seconded by Trustee Lageman to have the next Board Meeting on Tuesday, November 10<sup>th</sup>, 2020. Motion carried 7-0.
33. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to adjourn. Motion carried 7-0. Meeting was adjourned at 9:15pm.

Christie Erikson, Deputy Clerk-Treasurer